

NATIONAL WEATHER SERVICE POLICY DIRECTIVE 20-1

JUNE 14, 2016

Training and Education

TRAINING AND EDUCATION

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OPR: W/CLO (L. Spayd)

Certified by: W/CLO (J. Ogren)

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SUMMARY OF REVISIONS: This directive supersedes NWSPD 20-1, *Training and Education dated September 17, 2003*.

Changes made to reflect the NWS Headquarters reorganization effective April 1, 2015

1. This directive governs National Weather Service (NWS) activities to provide training and education to the NWS workforce in support of the NWS mission.
2. The objective of the NWS training and education program is to provide high quality training to the NWS workforce, and gather and prioritize training requirements.
3. This directive establishes the following authorities and responsibilities to ensure the NWS Training and Education Program is accomplished consistent with the NWS mission and with Department of Commerce and National Oceanic and Atmospheric Administration policy.
 - 3.1 The Director of the Office of Chief Learning Officer (OCLO) is responsible for formulating policy and allocation of training resources provided by the NWS. OCLO is responsible for preparing Procedural Directives to implement policy; ensuring the training and education program is responsive to all workforce and service training requirements; and evaluating training effectiveness.
 - 3.2 NWS Office/Regional Headquarters/National Centers for Environmental Prediction (NCEP) offices are responsible for providing and prioritizing training requirements within their Region/NCEP as stated by the NSTEP process, and are also responsible for ensuring all employees within their jurisdiction receive the training necessary to meet NWS performance measures.
 - 3.3 All NWS office/center managers and supervisors are responsible for ensuring their workforce has adequate time and resources to complete all necessary training in order to meet established NWS performance measures. They are responsible for initiating local training and should

take full advantage of regional and national training resources to meet training requirements, and relay training requirements and evaluation of training materials to the appropriate Region/NCEP.

<u>Signed</u>	<u>May 31, 2016</u>
Louis W. Uccellini	Date
Assistant Administrator	
for Weather Services	